

**NOTICE OF PROCEEDINGS MEETING**  
**City Council of the City of Defiance, Ohio**  
**Charles D. Beard Council Chambers**  
**City Hall, 631 Perry Street, Defiance, OH 43512**

REGULAR MEETING OF COUNCIL  
TUESDAY AUGUST 2, 2022  
OPENING COMMENTS – 7:00 P.M.

PUBLIC HEARING: NONE

SPECIAL GUEST: CIC EXECUTIVE DIRECTOR ERIKA WILLITZER – MONTHLY UPDATE

FIRST READING: AN ORDINANCE AWARDED A CONTRACT FOR THE DESIGN, IMPLEMENTATION, AND HOSTING OF A NEW CITY WEBSITE AND DECLARING AN EMERGENCY

FIRST READING: AN ORDINANCE AWARDED A CONTRACT FOR PAVEMENT MARKING THROUGHOUT THE CITY AND DECLARING AN EMERGENCY

FIRST READING: AN ORDINANCE AUTHORIZING THE PURCHASE OF TWO VALVE INSERTIONS FOR THE MAUMEE RIVER WATERLINE CROSSING AND DECLARING AN EMERGENCY

FIRST READING: AN ORDINANCE AMENDING ORDINANCE NO. 8360 PASSED DECEMBER 7, 2021 TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF DEFIANCE, OHIO, DURING THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022

FIRST READING: AN ORDINANCE AUTHORIZING TRANSFERS OF FUNDS FOR THE CITY OF DEFIANCE, OHIO FOR YEAR ENDING DECEMBER 31, 2022

STUDY SESSION: NONE

CITIZEN CONCERNS: NAME & ADDRESS FOR THE RECORD (5 MINS)

LIAISON ASSIGNMENTS	TIME P.M.	DATE (2022)	AGENDA
COMMITTEE OF A WHOLE <b>McMASTER</b>	7:00	Tuesday – AUGUST	NO MEETING
BUILDING & LANDS <b>EURESTE</b>	7:00	Tuesday - AUGUST	NO MEETING
ECONOMIC DEVELOPMENT <b>ENGEL</b>	7:00	Tuesday - AUGUST	NO MEETING
FINANCE & BUDGET <b>HANCOCK</b>	7:00	Tuesday – AUGUST	NO MEETING
POLICE & FIRE <b>KRUTSCH</b>	7:00	Tuesday - AUGUST	NO MEETING
PUBLIC RELATIONS <b>MAST</b>	7:00	Tuesday - AUGUST	NO MEETING
PUBLIC UTILITIES, GAS & LIGHTS <b>CORBITT</b>	7:00	Tuesday – AUGUST	NO MEETING
SEWER & SANITATION <b>CORBITT</b>	7:00	Tuesday – AUGUST	NO MEETING
STREETS & SIDEWALKS <b>MAST</b>	7:00	Tuesday - AUGUST	NO MEETING
WATERWORKS – SERVICE <b>WAXLER</b>	7:00	Tuesday – AUGUST	NO MEETING
TRAFFIC COMMISSION: <b>MACK.</b> Mayor. Zeedyk. Shafer. Wilkins. Sprow. Waxler. Eureste. Krutsch	5:30	Tuesday – AUGUST	NO MEETING
BOARD OF CONTROL MEETING: <b>MAYOR.</b> Mack. O’Donnell. Lehner	1:30 P.M. MONDAY 9:00 A.M. THURSDAY	MONDAY and THURSDAY	POSTED AT 631 PERRY STREET MEETINGS IN FRONT CONFERENCE ROOM

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AWARDDING A CONTRACT FOR THE DESIGN, IMPLEMENTATION, AND HOSTING OF A NEW CITY WEBSITE AND DECLARING AN EMERGENCY**

**WHEREAS**, the City has maintained the same website for several years and has identified the necessity of migrating to a new website with enhanced functionality; and,

**WHEREAS**, City staff solicited quotes from multiple web hosting vendors and identified CivicPlus of Manhattan, KS as the firm with the most capability of aiding the City in this endeavor; and,

**WHEREAS**, CivicPlus submitted a quote for the design, implementation, hosting, and support of the website at a cost of \$34,293.00 for the first year and \$9,817.50 for the second year; and,

**WHEREAS**, Council finds that the engagement with this firm will aid the municipal government in communication, transparency, and outreach to City residents;

**Now therefore**, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

**Section 1:** The City Administrator is directed to enter the Statement of Work Agreement on file in the office of the Law Director according to the quotes received on June 28, 2022 and July 8, 2022, respectively for the total amounts of \$34,293.00 for the first year and \$9,817.50 for the second year.

**Section 2:** The Finance Director is authorized to pay the contract price from Section 1 from appropriated funds allocated by expenditure from Line 101-172-52-974045 of the 2022 annual budget.

**Section 3:** It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

**Section 4:** This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that these quotes have expiration dates and prices are apt to increase. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Votes in Favor of Adoption: \_\_\_\_\_

Votes Opposed to Adoption: \_\_\_\_\_

Attest: \_\_\_\_\_, Clerk

Approved: \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AWARDED A CONTRACT FOR PAVEMENT MARKING THROUGHOUT THE CITY AND DECLARING AN EMERGENCY**

**WHEREAS**, the City Engineer advertised for bids to supply labor, equipment, fuel, and materials to refresh center lines, edge lines, lane lines, and channel lines on public streets throughout the city in accordance with plans and material specifications on file as Engineering Division Project No. 2202; and,

**WHEREAS**, Griffin Pavement Striping, LLC of Fremont, Ohio submitted the lowest and best bid in the amount of \$55,642.00; and,

**WHEREAS**, Council finds that annual pavement marking supports the Connectivity Pillar of the Defiance Community Strategic Plan by providing a safe and reliable transportation network for City residents;

**Now therefore**, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

**Section 1:** The City Administrator is directed to award a contract to Griffin Pavement Striping, LLC in the amount of \$55,642.00 to apply pavement markings conforming to the plans and specifications established by the lowest and best bid at the prices and on the terms and conditions of performance of the accepted bid.

**Section 2:** The Finance Director is directed to pay costs of the contract authorized by Section 1 from Line 202-901-52-980882 of the 2022 annual budget.

**Section 3:** It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

**Section 4:** This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that R.C. §153.12(A) requires the award of a contract within sixty days after the date on which the bids are opened or the delay invalidates the entire bid proceedings. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Votes in Favor of Adoption: \_\_\_\_\_

Votes Opposed to Adoption: \_\_\_\_\_

Attest: \_\_\_\_\_, Clerk

Approved: \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING THE PURCHASE OF TWO VALVE INSERTIONS FOR THE MAUMEE RIVER WATERLINE CROSSING AND DECLARING AN EMERGENCY**

**WHEREAS**, the City identified the need to replace a sixteen-inch waterline that crosses the Maumee River from the approximate area of Biede Avenue to the intersection of Carpenter Road and E. River Drive; and,

**WHEREAS**, the City Water Distribution Division further identified the need to install two 16" valve insertions on either side of the Maumee River in order to reduce disruption of water service during construction of this new waterline crossing; and,

**WHEREAS**, Hydra-Stop of Burr Ridge, IL submitted the lowest quote for the equipment for a total of \$42,216.00;

**Now therefore**, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

**Section 1:** The City Administrator is directed to award a contract to Hydra-Stop in the amount of \$42,216.00 for the delivery of two 16" valve insertions and cartridges for the planned waterline crossing conforming to the plans and specifications established by the quote on file in the office of the Water Distribution Superintendent.

**Section 2:** The Finance Director is authorized to pay the costs of the equipment authorized by Section 1 from Line 591-538-52-980880 of the 2022 annual budget.

**Section 3:** It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

**Section 4:** This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that the lead time to obtain this equipment through the supply chain is three-to-four months. Time is of the essence to complete this waterline crossing project and maintain adequate water service to properties on the north side of the Maumee River. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Votes in Favor of Adoption: \_\_\_\_\_

Votes Opposed to Adoption: \_\_\_\_\_

Attest: \_\_\_\_\_, Clerk

Approved: \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor

ORDINANCE No. \_\_\_\_\_

**AN ORDINANCE AMENDING ORDINANCE NO. 8360 PASSED  
DECEMBER 7, 2021 TO MAKE APPROPRIATIONS FOR  
CURRENT EXPENSES AND OTHER EXPENDITURES OF  
THE CITY OF DEFIANCE, OHIO, DURING THE PERIOD OF  
JANUARY 1, 2022 THROUGH DECEMBER 31, 2022.**

**WHEREAS**, the City Finance Director has determined that additional appropriations are necessary to provide for expenditures; and

**WHEREAS**, that in addition to approving the expenditure of all public funds, Council must approve the appropriation of all public funds;

**Now, therefore**, be it enacted by the Council of the Municipality of Defiance, Defiance County, Ohio:

**Section 1:** That, to provide for expenses of the City of Defiance, State of Ohio, during the period of January 1, 2022 through December 31, 2022, Ordinance No. 8360 is hereby amended by appropriation changes to the following accounts:

<b>101-General Fund</b>			
<b>180-Development Department</b>			
Operating	\$	30,000.00	
<b>TOTAL - 180-Development Department</b>			<b>\$ 30,000.00</b>
<b>220-Civil Service</b>			
Operating	\$	18,000.00	
<b>TOTAL - 220-Civil Service</b>			<b>\$ 18,000.00</b>
<b>TOTAL - GENERAL FUND</b>			<b>\$ 48,000.00</b>
<b>201-Police &amp; Fire Fund</b>			
Operating	\$	10,350.00	
<b>TOTAL - 201-Police &amp; Fire Fund</b>			<b>\$ 10,350.00</b>
<b>793-Fire Damage Repair/Removal Fund</b>			
Operating	\$	68,949.46	
<b>TOTAL - 793-Fire Damage Repair/Removal Fund</b>			<b>\$ 68,949.46</b>
<b>GRAND TOTAL - ALL FUNDS</b>			<b>\$ 127,299.46</b>

**RECAPITULATION OF APPROPRIATIONS**

101-General Fund	\$	48,000.00	
201-Police & Fire Fund	\$	10,350.00	
793-Fire Damage Repair/Removal Fund	\$	68,949.46	
<b>GRAND TOTAL - ALL FUNDS</b>			<b>\$ 127,299.46</b>

**Section 2:** It is found and determined that all formal actions of the Council concerning and relating to the adoption of this Ordinance were taken in open meetings of this Council and that all deliberations that resulted in such formal action being taken, including all deliberations conducted by Committees of the Council, were conducted in meetings open to the public duly convened in compliance with law.

**Section 3:** This Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Passed: \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Votes Approving Adoption: \_\_\_\_\_

Votes Opposing Adoption: \_\_\_\_\_

Attest: \_\_\_\_\_, Clerk

Approved: \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor

**CITY OF DEFIANCE - FY 2022  
SUPPLEMENTAL APPROPRIATIONS ORDINANCE**

August 2, 2022

Members of Council,

Below are the specific line items associated with next week's amending appropriation ordinance. If you have any questions, please contact me. I will discuss some of these in more detail Tuesday night.

Fund No.	Dept No.	Account No.	Account Name	Amount	Division	Notes
101	180	840010	Economic Development	30,000.00	Development	This portion of City's contribution was to be proceeds from a land swap, but played out differently; will explain. Multiple testing services for Police & Fire.
101	220	840000	Consultant	<u>18,000.00</u>	Civil Service	
<b>TOTAL - General Fund</b>				<b>48,000.00</b>		
201	336	935012	Radio Contract	<u>10,350.00</u>	Fire	MARCS Radio Grant for Fire.
<b>TOTAL - Police &amp; Fire Fund</b>				<b>10,350.00</b>		
793	338	964000	Refund	<u>68,949.46</u>		Reimbursement/Use of insurance proceeds received for private property fires at multiple locations.
<b>TOTAL - Fire Damage Repair/Removal Fund</b>				<b>68,949.46</b>		
<b>GRAND TOTAL - ALL FUNDS</b>				<b>127,299.46</b>		

Thank you,



John W. Lehner  
Finance Director  
City of Defiance

**Related Revenue Adjustments**

201	400	600009	Grants/State	10,350.00
793	820	678009	Fire Damage Escrow	52,029.46
<b>Total</b>				<b>62,379.46</b>

ORDINANCE No. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING TRANSFERS  
OF FUNDS FOR THE CITY OF DEFIANCE, OHIO FOR THE  
YEAR ENDING DECEMBER 31, 2022.**

**Whereas**, the Council of the City of Defiance has previously provided for the transfer of funds in the annual appropriation ordinance; and

**Whereas**, the City Finance Director has determined that it is necessary to complete the following transfers in order to meet current expenses and other expenditures of the City:

**Now, therefore**, be it enacted by the Council of the City of Defiance, Defiance County, Ohio:

**Section 1:** That the following amounts shall be transferred for the month of August, 2022.

<u>FUND FROM</u>	<u>AMOUNT</u>	<u>FUND TO</u>
General Fund #101	\$ 132,500	Splash Pad Trust Fund #405
General Fund #101	\$ 164,519	Commerce Drive Fund #768
WPC Fund #590	\$ 250,000	Sewer Capital Improvements Fund #589
Hotel Tax Fund #704	\$ 50,000	Splash Pad Trust Fund #405

**Section 2:** It is found and determined that all formal actions of the Council concerning and relating to the adoption of this Ordinance were taken in open meetings of this Council and that all deliberations that resulted in such formal action being taken, including all deliberations conducted by Committees of the Council, were conducted in meetings open to the public duly convened in compliance with law.

**Section 3:** This Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Passed: \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Votes Approving Adoption: \_\_\_\_\_

Votes Opposing Adoption: \_\_\_\_\_

Attest: \_\_\_\_\_, Clerk

Approved: \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor