



**CITIZEN COMPLAINT AGAINST OFFICER**

Officer Involved: \_\_\_\_\_ Report Number \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Time of Incident \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Complainant: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ DOB: \_\_\_\_\_

Relationship to Officer Involved? \_\_\_\_\_

Witnesses:	<u>Name</u>	<u>Address</u>	<u>Phone</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Any Prior Contacts with Officer Involved? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever made a complaint against a police officer before? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, what was the complaint? \_\_\_\_\_

What department was involved? \_\_\_\_\_ Officer involved? \_\_\_\_\_

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**CITY OF DEFIANCE**



**POLICE DEPARTMENT**

Statement of Complainant:

Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Supervisors Signature \_\_\_\_\_

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**CITY OF DEFIANCE**



**POLICE DEPARTMENT**

**STATEMENT:** A person making a false statement in their complaint shall be guilty of 2921.12 Falsification of the Ohio Revised Code. This offense is a Misdemeanor of the first degree which each violation can be punishable by up to 180 days in jail and/or a \$1000 fine.

Complainant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Notary Signature: \_\_\_\_\_

Notary Name: \_\_\_\_\_

Sworn before me: \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_

Personally known: \_\_\_\_\_ Produced identification: \_\_\_\_\_

Identification Number: \_\_\_\_\_

Internal Affairs Investigation Process

1. A complaint against a PD member is filed.
2. The complaint is brought to the attention of the Chief of Police by the chain of command.
3. The most appropriate means to review and investigate the incident is determined.
4. The complainant and witness are contacted and interviewed.
5. The PD member is contacted and interviewed.
6. A report is compiled and submitted to the Chief of Police.
7. The Chief of Police makes a determination based on facts and takes appropriate action.
8. The PD member has a Right of Appeal.
9. Complainant is contacted and advised as to the outcome of the Internal Affairs Process.

**TO FILE THIS FORM:**

- Print the form, fill-in, then mail or bring in person to:

The Defiance Police Department  
324 Perry Street  
Defiance, OH 43512