



BANNER PERMIT APPLICATION

Date Received: _____

(Banners can only be placed two weeks prior to date of event for non-profit organizations)

1. Name of Event, Organization *and* the Contact person requesting banner permit:

Contact Person: _____

2. Address: _____ Phone number: _____

Fax: _____ Email: _____

3. Date of Event: _____ Number of banners to be posted: _____

4. Banner must be removed 2 days after the event takes place. If the banner is not removed; it will be taken down by City personnel and discarded. (Street lights not included)

5. Organization wants (check one): Banner back ☐ City to Discard ☐

Banners can be posted in the following areas. Check your requested area:

| | | | |
|--------------------------|---|--------------------------|--|
| <input type="checkbox"/> | Diehl Park (Ralston Avenue frontage) | <input type="checkbox"/> | Viaduct Area – Depot Park (Clinton Street south of viaduct area) |
| <input type="checkbox"/> | Downtown Street Light Banners (Bridge to Triangle Park – 34 - \$200 fee to place) | <input type="checkbox"/> | Auglaize Street (Corner of Auglaize and East Second Streets near Kingsbury Park) |

Official Use Only:

Approved by: _____ Date: _____
City Administrator

The City reserves the right to reject and/or amend any permit issued.

cc: ☒ Parks Director ☒ Streets Superintendent