

City of Defiance Planning Commission

February 21, 2023, Meeting Minutes

ATTENDANCE:

Name	Title	Yes	No
Jen Clady Rosebrook*	Defiance City Planning Commission Chairman	X	
Steve Hoffman Jr.*	Defiance City Planning Commission Vice-Chairman	X	
Drew Shindler *	Defiance City Planning Commission Member	X	
Gary Butler*	Defiance City Planning Commission Member	X	
Mike Adams*	Defiance City Planning Commission Member <i>(Representative from Parks Board)</i>		X
Mike McCann*	Defiance City Mayor		X
Ryan Mack*	Defiance City Administrator <i>(Representative to Defiance Reinvestment Area Committee)</i>	X	
Melinda Sprow	Defiance City Engineer	X	
Rex Robison	Defiance City Zoning Commissioner		X
Niki O. Warncke	Defiance City Planning Commission Clerk	X	
Sean O'Donnell	Defiance City Law Director	X	
Connie Seimet	Defiance City Planning Commission Secretary	X	

* Voting Members of Committee

OTHERS PRESENT (as noted on "sign in" sheet):

Name	Company	Address	Phone No.
Todd Helberg	Crescent News (did not sign in)		

Chairman Jen Clady Rosebrook called the meeting to order at 4:30 p.m. with a quorum present.

ADMINISTRATIVE ITEMS:

- Mr. Mack made a motion to approve the January 17, 2023, Planning Commission Meeting Minutes; Mr. Hoffman seconded the motion. The motion carried unanimously.
- Clerk's Report:
 - o Ms. Warncke mentioned that the new City website has been implemented. Mr. O'Donnell noted that the Planning Commission rules are on the website as well.
 - o Ms. Warncke said the "GoGov" notification system will be replaced (after 2/28) with a new system and all should sign up for it.

PLANNING ITEMS:

ITEM 1: ALLEY VACATION REQUEST
PROJECT LOCATION: 220 N. CLINTON STREET, DEFIANCE, OH 43512.
APPLICANT: ARPS DAIRY, INC., C/O MARC F. WARNCKE, 419 FIFTH STREET, SUITE 2000, DEFIANCE, OH 43512.
Description: The alleys between Lots 49-50, 51-52, 61-64, Williamstown Addition; also those portions of Broadway Avenue and Ralston Avenue, lying west of North Clinton Street, southeasterly of the former Wabash Railroad; also between Lot 42, Holgates Addition to North Defiance, and

Lot 16, Lots north of the Maumee, City of Defiance, Defiance County, Ohio. Applicant is requesting these alleys be vacated.

NOTE: Ms. Clady Rosebrook will abstain from participating in this item, as she is an employee of Arps Dairy.

Vice-Chairman Mr. Hoffman read the item to all.

No one was present to represent the issue.

Mr. Mack said he visited the site with our Zoning Commissioner. Mr. Mack wanted to know if the City had been maintaining any of the alleys. Ms. Sprow said the City had not maintained them since Ralston Avenue was closed; and there are no public utilities that will be affected by these alley vacations (there may Ohio Gas or Toledo Edison service lines running through the area). Mr. O'Donnell commented that Ohio Gas and Toledo Edison will have protected their interest already. Ms. Sprow said this alley vacation application request will clear up all the alleys on the property.

- Mr. Shindler made the motion to approve the Alley Vacation Request and recommend to City Council; seconded by Mr. Hoffman. All members voting aye, the motion was approved.

OPPORTUNITY FOR PUBLIC INPUT AND DISCUSSION OF TOPICS:

- None.

ADJOURNMENT OF MEETING:

A motion was made by Mr. Hoffman, seconded by Mr. Shindler to adjourn the meeting at 4:37 p.m. All members voting aye, the motion passed and the meeting was adjourned.

Minutes respectfully submitted by,

Connie M. Seimet

Planning Commission Secretary

Niki O. Warncke

Planning Commission Clerk

Jen Clady Rosebrook

Planning Commission Chairman