

City of Defiance Planning Commission

January 17, 2023, Meeting Minutes

ATTENDANCE:

Name	Title	Yes	No
Jen Clady Rosebrook*	Defiance City Planning Commission Chairman	X	
Steve Hoffman Jr.*	Defiance City Planning Commission Vice-Chairman		X
Drew Shindler *	Defiance City Planning Commission Member		X
Gary Butler*	Defiance City Planning Commission Member	X	
Mike Adams*	Defiance City Planning Commission Member <i>(Representative from Parks Board)</i>	X	
Mike McCann*	Defiance City Mayor		X
Ryan Mack*	Defiance City Administrator <i>(Representative to Defiance Reinvestment Area Committee)</i>	X	
Melinda Sprow	Defiance City Engineer		X
Rex Robison	Defiance City Zoning Commissioner	X	
Niki O. Warncke	Defiance City Planning Commission Clerk	X	
Sean O'Donnell	Defiance City Law Director		X
Connie Seimet	Defiance City Planning Commission Secretary	X	

* Voting Members of Committee

OTHERS PRESENT (as noted on "sign in" sheet):

Name	Company	Address	Phone No.
Aaron Weible	KCC Investment Properties (Eagle Rock)	211 Carpenter Road	419-956-2863
Nate Watkins	Eagle Rock	211 Carpenter Road	419-769-0967
Ken Maag	Kleinfelder	101 Clinton Street, Ste. 1300	419-782-3067
Josh Mast	Defiance City Council	340 Northwood	419-782-1320
Todd Helberg	Crescent News (did not sign in)		

Chairman Jen Clady Rosebrook called the meeting to order at 4:30 p.m. with a quorum present.

ADMINISTRATIVE ITEMS:

- Ms. Warncke noted that Mayor McCann appointed Mr. Shindler at City Council to serve another four-year term.
- Ms. Warncke announced that we will have to appoint a new Chairperson and Vice-Chairperson for 2023.
 - Mr. Mack nominated Ms. Clady Rosebrook as Chairperson, seconded by Mr. Butler. Nominations closed. Roll call: Ms. Clady Rosebrook, Mr. Butler, Mr. Mack and Mr. Adams voted "yes"; the motion was approved.
 - Mr. Mack nominated Mr. Hoffman as Vice-Chairperson, seconded by Mr. Butler. Nominations closed. Roll call: Ms. Clady Rosebrook, Mr. Butler, Mr. Mack and Mr. Adams voted "yes"; the motion was approved.
- Ms. Warncke said we will have to appoint a Planning Commission Clerk. Mr. Mack nominated Ms. Warncke as Clerk, seconded by Mr. Adams. Nominations closed. All members voting aye, the motion was approved.

- Mr. Mack made the motion to approve the Site Plan; seconded by Mr. Butler. All members voting aye, the motion was approved.

OPPORTUNITY FOR PUBLIC INPUT AND DISCUSSION OF TOPICS:

- None.

ADJOURNMENT OF MEETING:

A motion was made by Mr. Mack, seconded by Mr. Butler to adjourn the meeting at 4:43 p.m. All members voting aye, the motion passed and the meeting was adjourned.

Minutes respectfully submitted by,

Connie M. Seimet

Planning Commission Secretary



Niki O. Warncke

Planning Commission Clerk



Jen Clady Rosebrook

Planning Commission Chairman

SIGN IN SHEET

Planning Commission

January 17, 2023

Name (Please Print Clearly)	Company (if applicable)	Address (Please Print Clearly)	Phone Number
Aaron Weiblo	KCC Investment Properties (eagle Rock)	211 Carpenter Rd	419-956-2863
Nate Watkins	Eagle Rock	211 Carpenter Rd	419-769-0967
Ken May	Klein Field	101 Clinton St. Ste 1300	919-782-3067
Josh Must	Council	340 Northwood	282-1320