

NOTICE OF PROCEEDINGS MEETING  
City Council of the City of Defiance, Ohio  
Charles D. Beard Council Chambers  
City Hall, 631 Perry Street, Defiance, OH 43512

REGULAR MEETING OF COUNCIL  
TUESDAY MAY 9, 2023  
OPENING COMMENTS - 7:00 P.M.

PUBLIC HEARING: NONE

SPECIAL GUEST: NONE

FIRST READING: AN ORDINANCE CREATING THE POSITION OF AUDIO-VISUAL TECHNICIAN

FIRST READING: AN ORDINANCE AWARDED A PROFESSIONAL SERVICES CONTRACT FOR THE DESIGN OF THE WEBSTER STREET INFRASTRUCTURE IMPROVEMENTS AND DECLARING AN EMERGENCY

FIRST READING: AN ORDINANCE AWARDED A CONTRACT FOR PAVEMENT MARKING THROUGHOUT THE CITY AND DECLARING AN EMERGENCY

STUDY SESSION: NONE

CITIZEN CONCERNS: NAME & ADDRESS FOR THE RECORD (5 MINS)

LIAISON ASSIGNMENTS	TIME P.M.	DATE (2023)	AGENDA
COMMITTEE OF A WHOLE <b>McMASTER</b>	7:00	Tuesday - MAY	NO MEETING
BUILDING & LANDS <b>EURESTE</b>	7:00	Tuesday - MAY	NO MEETING
ECONOMIC DEVELOPMENT <b>ENGEL</b>	7:00	Tuesday - MAY	NO MEETING
FINANCE & BUDGET <b>HANCOCK</b>	7:00	Tuesday - MAY	NO MEETING
POLICE & FIRE <b>KRUTSCH</b>	7:00	Tuesday - MAY	NO MEETING
PUBLIC RELATIONS <b>MAST</b>	7:00	Tuesday - MAY	NO MEETING
PUBLIC UTILITIES, GAS & LIGHTS <b>CORBITT</b>	7:00	Tuesday - MAY	NO MEETING
SEWER & SANITATION <b>CORBITT</b>	7:00	Tuesday - MAY	NO MEETING
STREETS & SIDEWALKS <b>MAST</b>	7:00	Tuesday - MAY	NO MEETING
WATERWORKS - SERVICE <b>WAXLER</b>	7:00	Tuesday - MAY	NO MEETING
TRAFFIC COMMISSION: <b>MACK.</b> Mayor. Zeedyk. Shafer. Wilkins. Sprow. Waxler. Eureste. Krutsch	5:30	Tuesday - MAY	NO MEETING
BOARD OF CONTROL MEETING: <b>MAYOR.</b> Mack. O'Donnell. Sprague	1:30 P.M. MONDAY 9:00 A.M. THURSDAY	MONDAY and THURSDAY	POSTED AT 631 PERRY STREET MEETINGS IN FRONT CONFERENCE ROOM

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CREATING THE POSITION OF AUDIO-VISUAL  
TECHNICIAN

**WHEREAS**, changes at the Defiance Community Cultural Center have resulted in the necessity for Council to record its own public meetings and operate its own equipment; and,

**WHEREAS**, Section 2.08 of the Charter authorizes Council to "appoint other [Council] employees who shall serve at the pleasure of Council and shall perform such duties as Council may require..."; and,

**WHEREAS**, Council desires to create an additional position to operate the audio-video equipment so that it may broadcast its meetings to residents;

**Now therefore**, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

**Section 1:** The position of "Audio Visual Technician" is hereby created to record Council meetings, operate the live streaming of those meetings, and maintain the audio-visual equipment for recording at a rate of \$120.00 per meeting.

**Section 2:** The Finance Director is authorized to pay the annual pay rate for this employee from appropriated funds allocated by expenditure from Line 101-101-51-702900 of the 2023 annual budget.

**Section 3:** It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

**Section 4:** This Ordinance shall be effective on the earliest date permitted by law.

Passed: \_\_\_\_\_, 2023 \_\_\_\_\_  
President of Council

Attest: \_\_\_\_\_, Clerk

Approved: \_\_\_\_\_, 2023 \_\_\_\_\_  
Mayor

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AWARDDING A PROFESSIONAL SERVICES CONTRACT FOR THE DESIGN OF THE WEBSTER STREET INFRASTRUCTURE IMPROVEMENTS AND DECLARING AN EMERGENCY**

**WHEREAS**, the City Engineer identified the need to replace the existing waterline along Webster Street between College Place and Stadium Drive and resurface Webster Street; and,

**WHEREAS**, the City needs to procure the design of the waterline and street resurfacing improvements prior to construction; and,

**WHEREAS**, R.C. §§153.65-153.73 requires municipalities to solicit a statement of qualifications from professional services firms before awarding a professional design or a design-build contract; and,

**WHEREAS**, the City review team selected Wessler Engineering, Inc. of Bluffton, OH for this professional design work after reviewing the statements of qualifications and conducting interviews with seven (7) separate engineering firms; and,

**WHEREAS**, the City Engineer reviewed the proposed contract from Wessler Engineering, Inc. that will provide a design for a scope of services and recommends adoption by Council for the contract amount of \$57,750.00;

**Now therefore**, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

**Section 1:** The City Administrator is directed to enter into a professional services agreement with Wessler Engineering, Inc. for the Webster Street waterline replacement and street resurfacing design, Project No. 2307 according to the scope of services documentation on file with the City Engineer and at the quoted price of \$57,750.00.

**Section 2:** The Finance Director shall pay the contract price from Section 1 from appropriated funds allocated by expenditure from Line 591-538-52-980880 of the 2023 annual budget.

**Section 3:** It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

**Section 4:** This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that completion of the design work must occur as soon as possible in order to complete construction by late 2024. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: \_\_\_\_\_, 2023  
\_\_\_\_\_  
President of Council

Votes in Favor of Adoption: \_\_\_\_\_  
Votes Opposed to Adoption: \_\_\_\_\_

Attest: \_\_\_\_\_, Clerk

Approved: \_\_\_\_\_, 2023  
\_\_\_\_\_  
Mayor

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AWARDING A CONTRACT FOR PAVEMENT MARKING THROUGHOUT THE CITY AND DECLARING AN EMERGENCY**

**WHEREAS**, the City Engineer advertised for bids to supply labor, equipment, fuel, and materials to refresh center lines, edge lines, lane lines, and channel lines on public streets throughout the city in accordance with plans and material specifications on file as Engineering Division Project No. 2302; and,

**WHEREAS**, Griffin Pavement Striping, LLC of Fremont, Ohio submitted the lowest and best bid in the amount of \$57,516.30; and,

**WHEREAS**, Council finds that annual pavement marking provides a safe and reliable transportation network for City residents;

**Now therefore**, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

**Section 1:** The City Administrator is directed to award a contract to Griffin Pavement Striping, LLC in the amount of \$57,516.30 to apply pavement markings conforming to the plans and specifications established by the lowest and best bid at the prices and on the terms and conditions of performance of the accepted bid.

**Section 2:** The Finance Director is directed to pay costs of the contract authorized by Section 1 from Line 202-901-52-980882 of the 2023 annual budget.

**Section 3:** It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

**Section 4:** This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that R.C. §153.12(A) requires the award of a contract within sixty days after the date on which the bids are opened or the delay invalidates the entire bid proceedings. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: \_\_\_\_\_, 2023

\_\_\_\_\_  
President of Council

Votes in Favor of Adoption: \_\_\_\_\_

Votes Opposed to Adoption: \_\_\_\_\_

Attest: \_\_\_\_\_, Clerk

Approved: \_\_\_\_\_, 2023

\_\_\_\_\_  
Mayor