

NOTICE OF PROCEEDINGS MEETING
City Council of the City of Defiance, Ohio
Charles D. Beard Council Chambers
City Hall, 631 Perry Street, Defiance, OH 43512

REGULAR MEETING OF COUNCIL
TUESDAY FEBRUARY 7, 2023
OPENING COMMENTS - 7:00 P.M.

JUDGE ROHRS SWEARING IN FINANCE DIRECTOR KIM SPRAGUE

PUBLIC HEARING: NONE

SPECIAL GUEST: CIC EXECUTIVE DIRECTOR ERIKA WILLITZER - MONTHLY UPDATE

FIRST READING: AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PURCHASE OF GEOSPATIAL SURVEY EQUIPMENT AND DECLARING AN EMERGENCY

FIRST READING: AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PURCHASE AND INSTALLATION OF NEW WINDOWS FOR THE CITY HALL BUILDING

FIRST READING: AN ORDINANCE AUTHORIZING A CONTRACT FOR THE REPAVING OF THE ENTRANCE AND PARKING LOT OF 1441 QUALITY DRIVE

FIRST READING: AN ORDINANCE AUTHORIZING THE PURCHASE OF UTILITY TRUCK FOR HYDRANT REPAIRS AND DECLARING AN EMERGENCY

STUDY SESSION: NONE

CITIZEN CONCERNS: NAME & ADDRESS FOR THE RECORD (5 MINS)

REMINDER: DEMOCRACY DAY - FEBRUARY 9, 2023 - 6:30 P.M. - CHARLES D. BEARD COUNCIL CHAMBERS

LIAISON ASSIGNMENTS	TIME P.M.	DATE (2023)	AGENDA
COMMITTEE OF A WHOLE McMASTER	7:00	Tuesday - FEBRUARY	NO MEETING
BUILDING & LANDS EURESTE	7:00	Tuesday - FEBRUARY	NO MEETING
ECONOMIC DEVELOPMENT ENGEL	7:00	Tuesday - FEBRUARY	NO MEETING
FINANCE & BUDGET HANCOCK	7:00	Tuesday - FEBRUARY	NO MEETING
POLICE & FIRE KRUTSCH	7:00	Tuesday - FEBRUARY	NO MEETING
PUBLIC RELATIONS MAST	7:00	Tuesday - FEBRUARY	NO MEETING
PUBLIC UTILITIES, GAS & LIGHTS CORBITT	7:00	Tuesday - FEBRUARY	NO MEETING
SEWER & SANITATION CORBITT	7:00	Tuesday - FEBRUARY	NO MEETING
STREETS & SIDEWALKS MAST	7:00	Tuesday - FEBRUARY	NO MEETING
WATERWORKS - SERVICE WAXLER	7:00	Tuesday - FEBRUARY	NO MEETING
TRAFFIC COMMISSION: MACK. Mayor. Zeedyk. Shafer. Wilkins. Sprow. Waxler. Eureste. Krutsch	5:30	Tuesday - FEBRUARY	NO MEETING
BOARD OF CONTROL MEETING: MAYOR. Mack. O'Donnell. Sprague	1:30 P.M. MONDAY 9:00 A.M. THURSDAY	MONDAY and THURSDAY	POSTED AT 631 PERRY STREET MEETINGS IN FRONT CONFERENCE ROOM

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PURCHASE OF GEOSPATIAL SURVEY EQUIPMENT AND DECLARING AN EMERGENCY

WHEREAS, the City Engineering Division uses global positioning system ("GPS") survey equipment to perform its duties monitoring and evaluating construction projects and existing infrastructure for the City; and,

WHEREAS, the current geospatial survey equipment is over ten years old and nearing the end of its useful life; and,

WHEREAS, the City Engineer solicited quotes for new survey equipment and Seiler Geospatial submitted the lowest quote for the desired equipment in the amount of \$33,849.72; and,

WHEREAS, Council finds that the acquisition of this equipment will aid the Engineering Division in ensuring that the City maintains accurate infrastructure inventory and obtains a high quality of workmanship in City construction projects;

Now therefore, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

Section 1: The City Administrator is directed to award a contract to Seiler Geospatial for the purchase of GPS survey equipment and related accessories in conformance with the quotation on file in the office of the City Engineer and at the quoted price of \$33,849.72.

Section 2: The Finance Director is authorized to pay the contract price authorized by Section 1 from appropriated funds allocated by expenditure from Line 101-447-52-730-005 of the 2023 annual budget.

Section 3: It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

Section 4: This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that the acquisition of this GPS survey equipment is necessary prior to the 2023 construction season so that the City Engineering Division can adequately monitor large City projects. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: _____, 2023

President of Council

Votes in Favor of Adoption: _____

Votes Opposed to Adoption: _____

Attest: _____, Clerk

Approved: _____, 2023

Mayor

Ordinance No. _____

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE PURCHASE AND INSTALLATION OF NEW WINDOWS FOR THE CITY HALL BUILDING

WHEREAS, Council included the provision of new windows to replace the original windows on the City Hall building at 631 Perry Street in the 2023 annual budget; and,

WHEREAS, Council finds that, due to price increases, it is more economical to replace the front windows only in 2023; and,

WHEREAS, the City solicited quotes for double hung windows with screens for the front of the City Hall building and Seigman's Siding, Windows, and Doors submitted the lowest quote of \$31,025.43; and,

WHEREAS, Council finds that the planned window replacements will improve the energy efficiency of the building and achieve an energy cost savings for the City;

Now therefore, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

Section 1: The City Administrator is directed to award a contract to Seigman's Siding, Windows, and Doors for the purchase and installation of thirteen (13) double hung windows for the front of the building in conformance with the quotation on file in the office of the Law Director and at the quoted price of \$31,025.43.

Section 2: The Finance Director is authorized to pay the contract price authorized by Section 1 from appropriated funds allocated by expenditure from Line 403-901-52-980886 of the 2023 annual budget.

Section 3: It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

Section 4: This Ordinance shall be effective on the earliest date permitted by law.

Passed: _____, 2023 _____
President of Council

Attest: _____, Clerk

Approved: _____, 2023 _____
Mayor

Ordinance No. _____

AN ORDINANCE AUTHORIZING A CONTRACT FOR THE REPAVING OF THE ENTRANCE AND PARKING LOT OF 1441 QUALITY DRIVE

WHEREAS, the entryway and parking area at the City Streets and Services Building at 1441 Quality Drive is in need of repaving; and,

WHEREAS, the City solicited quotes for the project and Ward Construction Co. of Leipsic, OH submitted the lowest quote of \$25,750.00; and,

Now therefore, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

Section 1: The City Administrator is directed to award a contract to Ward Construction Co. for the paving of the 1441 Quality Drive entrance drive and parking area in conformance with the quotation on file in the office of the Streets and Water Distribution Superintendent.

Section 2: The Finance Director is authorized to pay the contract price authorized by Section 1 from appropriated funds allocated by expenditure the following line items from the 2023 annual budget:

- Line 204-446-52-936004: \$12,875.00; and
- Line 591-538-52-727010: \$12,875.00.

Section 3: It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

Section 4: This Ordinance shall be effective on the earliest date permitted by law.

Passed: _____, 2023 _____
President of Council

Attest: _____, Clerk

Approved: _____, 2023 _____
Mayor

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE PURCHASE OF A UTILITY TRUCK FOR HYDRANT REPAIRS AND DECLARING AN EMERGENCY

WHEREAS, the City currently uses a 2007 model utility truck for hydrant repairs and this truck is nearing the end of its useful life; and,

WHEREAS, Council included funds for a new vehicle for this purpose in the 2023 annual budget; and,

WHEREAS, Council finds that the City identified a vendor who participates in a cooperative purchasing program and is willing to sell a new vehicle at the price negotiated by the Ohio Department of Administrative Services, thereby satisfying the competitive bidding requirement contained in Section 151.03(a) of the Codified Ordinances of Defiance, OH;

Now therefore, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

Section 1: The City Administrator is directed to purchase a 2022 Chevrolet Silverado with the accessories listed on the quotation on file in the office of the Streets and Water Distribution Superintendent from Stykemain Commercial Trucks & Equipment and at the quoted price of \$109,795.00.

Section 2: The Finance Director is authorized to pay the purchase price authorized by Section 1 from appropriated funds allocated by expenditure from Line 591-538-52-980880 of the 2023 annual budget.

Section 3: It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

Section 4: This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that this vehicle is incredibly difficult to find due to supply chain issues and an immediate purchase is necessary to secure any vehicle for this purpose. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: _____, 2023
_____ President of Council

Votes in Favor of Adoption: _____
Votes Opposed to Adoption: _____

Attest: _____, Clerk

Approved: _____, 2023
_____ Mayor