

NOTICE OF PROCEEDINGS MEETING
City Council of the City of Defiance, Ohio
Charles D. Beard Council Chambers
City Hall, 631 Perry Street, Defiance, OH 43512

REGULAR MEETING OF COUNCIL

TUESDAY JANUARY 6, 2026

7:00 P.M.

JUDGE TROY A. ESSEX WILL SWEAR IN
DAVID M. MCMASTER – COUNCIL PRESIDENT
JOSH MAST – AT-LARGE
STEVEN A. WAXLER SR. – AT-LARGE
JILL A. KRUTSCH – AT-LARGE

PUBLIC HEARING:

MAP AMENDMENT/REZONING

PROJECT LOCATION: 916 E. SECOND STREET, DEFIANCE, OH 43512

APPLICANT: CARLY RIETHMAN, 24909 CR 178, DEFIANCE, OH 43512.

Description:

Parcel B01-4145-0-096-00 is approximately 0.133 acres located in Biede Place Lot 206 in the City of Defiance, Noble Township, Defiance County, Ohio. Applicant is requesting a map amendment to rezone the parcel from B-1:Neighborhood Business District to R-2:Medium Density Residence District to allow for a conversion of an existing commercial space to a residential unit.

SPECIAL GUEST: NONE

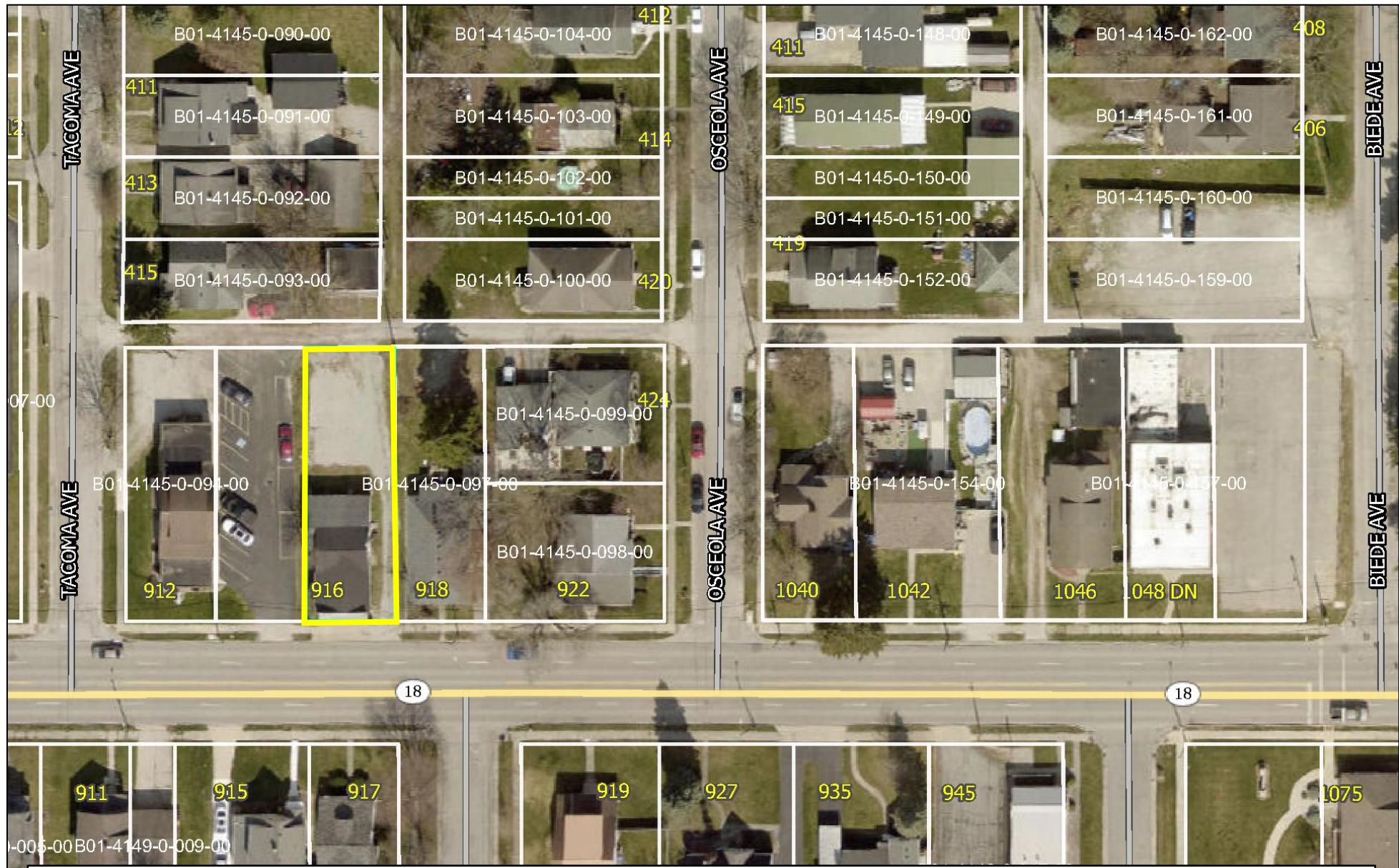
FIRST READING: AN ORDINANCE AUTHORIZING THE HIRING OF NIKI WARNCKE AS ZONING COMMISSIONER/CODE ENFORCEMENT FOR THE CITY OF DEFIANCE, OHIO, AND DECLARING AN EMERGENCY

FIRST READING: AN ORDINANCE AUTHORIZING THE HIRING OF KYLE CROCKER AS RESIDENTIAL BUILDING OFFICIAL FOR THE CITY OF DEFIANCE, OHIO, AND DECLARING AN EMERGENCY

STUDY SESSION: NONE

CITIZEN CONCERNS: NAME & ADDRESS FOR THE RECORD (5 MINS)

LIAISON ASSIGNMENTS	TIME P.M.	DATE (2026)	AGENDA
COMMITTEE OF A WHOLE <i>McMASTER</i>	7:00	TUESDAY - JANUARY	NO MEETING
BUILDING & LANDS <i>WAXLER</i>	7:00	TUESDAY - JANUARY	NO MEETING
ECONOMIC DEVELOPMENT <i>KRUTSCH</i>	7:00	TUESDAY - JANUARY	NO MEETING
FINANCE & BUDGET <i>CORBITT</i>	7:00	TUESDAY - JANUARY	NO MEETING
POLICE & FIRE <i>MAST</i>	7:00	TUESDAY - JANUARY	NO MEETING
PUBLIC RELATIONS <i>HANCOCK</i>	7:00	TUESDAY - JANUARY	NO MEETING
PUBLIC UTILITIES, GAS & LIGHTS <i>ENGEL</i>	7:00	TUESDAY - JANUARY	NO MEETING
SEWER & SANITATION <i>ENGEL</i>	7:00	TUESDAY - JANUARY	NO MEETING
STREETS & SIDEWALKS	7:00	TUESDAY - JANUARY	NO MEETING
WATERWORKS – SERVICE <i>HANCOCK</i>	7:00	TUESDAY - JANUARY	NO MEETING
TRAFFIC COMMISSION: <i>MACK.</i> Mayor. Zeedyk. Herbert. Wittkup. Sprow. Waxler. Mast. Krutsch	5:00	TUESDAY - JANUARY	NO MEETING
BOARD OF CONTROL MEETING: <i>MAYOR.</i> Mack. O'Donnell. Sprague	1:30 MONDAY 9:00 A.M. THURSDAY	MONDAY and THURSDAY	POSTED AT 631 PERRY STREET MEETINGS IN FRONT CONFERENCE ROOM



ITEM 1:

PROJECT LOCATION:
APPLICANT:

MAP AMENDMENT/REZONING

916 E. SECOND STREET, DEFIANCE, OH 43512
CARLY RIETHMAN, 24909 CR 178, DEFIANCE, OH 43512.

Description:

Parcel B01-4145-0-096-00 is approximately 0.133 acres located in Biede Place Lot 206 in the City of Defiance, Noble Township, Defiance County, Ohio. Applicant is requesting a map amendment to rezone the parcel from B-1:Neighborhood Business District to R-2:Medium Density Residence District to allow for a conversion of an existing commercial space to a residential unit.

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE HIRING OF KYLE CROCKER AS RESIDENTIAL BUILDING OFFICIAL FOR
THE CITY OF DEFIANCE, OHIO, AND DECLARING AN EMERGENCY**

WHEREAS, the City of Defiance has a vacancy for the position of Residential Building Official; and

WHEREAS, Kyle Crocker has applied for and been selected for the position of Residential Building Official; and

WHEREAS, the position is a full-time, classified position reporting to the City Administrator; and

WHEREAS, it is in the best interest of the City of Defiance to fill this position to ensure proper enforcement of residential building codes and regulations;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Defiance, State of Ohio:

SECTION 1: APPOINTMENT

Kyle Crocker, is hereby appointed to the position of Residential Building Official for the City of Defiance, effective upon execution of this Ordinance and completion of all pre-employment requirements.

SECTION 2: POSITION CLASSIFICATION

This position is classified as a full-time, classified position within the City's employment structure, reporting directly to the City Administrator. The position is exempt from overtime compensation under the Fair Labor Standards Act (FLSA).

SECTION 3: PROBATIONARY PERIOD

The appointee shall serve a probationary period of one hundred eighty (180) days from the date of employment, during which time employment may be terminated with or without cause at the discretion of the City Administrator.

SECTION 4: COMPENSATION AND BENEFITS

The compensation and benefits for this position shall be as follows:

A. Starting Annual Salary: \$62,000.00 per annum, payable in accordance with the City's standard payroll practices.

B. Vacation Leave: Eighty (80) hours of vacation leave, available from the first day of employment, accruing at a rate of three (3) weeks per year in accordance with City policy.

C. Certification Incentive: For each of the three (3) required certifications obtained for the Residential Building Official designation from the Department of Commerce, the employee shall receive a salary increase of \$2,000.00 per certification.

D. Additional Benefits: All other benefits shall be provided in accordance with the City of Defiance's personnel policies and applicable collective bargaining agreements or employee handbooks for classified employees.

SECTION 5: AUTHORIZATION

The City Administrator is hereby authorized to execute all necessary employment documents and agreements with Kyle Crocker consistent with the terms set forth in this Ordinance and to take all actions necessary to effectuate this appointment.

SECTION 6: EMERGENCY CLAUSE

This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City of Defiance, in that it is necessary to fill the vacant position of Residential Building Official without delay to ensure continued enforcement of building codes and public safety. Therefore, this Ordinance shall take effect and be in force immediately upon its passage and approval by the Mayor.

Passed: _____, 2026 _____
President of Council

Votes in Favor of Adoption: _____
Votes Opposed to Adoption: _____

Attest: _____, Clerk

Approved: _____, 2026 _____
Mayor

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE HIRING OF NIKI WARCKE AS ZONING COMMISSIONER/CODE ENFORCEMENT FOR THE CITY OF DEFIANCE, OHIO, AND DECLARING AN EMERGENCY

WHEREAS, the City of Defiance has a vacancy for the position of Zoning Commissioner/Code Enforcement; and

WHEREAS, Niki Warncke has applied for and been selected for the position of Zoning Commissioner/Code Enforcement; and

WHEREAS, the position is a full-time, classified position reporting to the City Administrator; and

WHEREAS, it is in the best interest of the City of Defiance to fill this position to ensure proper enforcement of residential building codes and regulations; "it is in the best interest of the City of Defiance to fill this position to ensure land use and development comply with local ordinances and to investigate compliance issues around the City.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Defiance, State of Ohio:

SECTION 1: APPOINTMENT

Niki Warncke, is hereby appointed to the position of Zoning Commissioner/Code Enforcement for the City of Defiance, effective upon execution of this Ordinance and completion of all pre-employment requirements.

SECTION 2: POSITION CLASSIFICATION

This position is classified as a full-time, classified position within the City's employment structure, reporting directly to the City Administrator. The position is exempt from overtime compensation under the Fair Labor Standards Act (FLSA).

SECTION 3: PROBATIONARY PERIOD

The appointee shall serve a probationary period of one hundred eighty (180) days from the date of employment, during which time employment may be terminated with or without cause at the discretion of the City Administrator.

SECTION 4: COMPENSATION AND BENEFITS

The compensation and benefits for this position shall be as follows:

A. Starting Annual Salary: \$70,000 per annum, payable in accordance with the City's standard payroll practices.

B. Vacation Leave: Eighty (80) hours of vacation leave, available from the first day of employment, accruing at a rate of four (4) weeks per year in accordance with City policy.

C. Additional Benefits: All other benefits shall be provided in accordance with the City of Defiance's personnel policies and applicable collective bargaining agreements or employee handbooks for classified employees.

SECTION 5: AUTHORIZATION

The City Administrator is hereby authorized to execute all necessary employment documents and agreements with Niki Warncke consistent with the terms set forth in this Ordinance and to take all actions necessary to effectuate this appointment.

SECTION 6: EMERGENCY CLAUSE

This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City of Defiance, in that it is necessary to fill the vacant position of Residential Building Official without delay to ensure continued enforcement of building codes and public safety. Therefore, this Ordinance shall take effect and be in force immediately upon its passage and approval by the Mayor.

Passed: _____, 2026 _____
President of Council

Votes in Favor of Adoption: _____
Votes Opposed to Adoption: _____

Attest: _____, Clerk

Approved: _____, 2026 _____
Mayor