

CIVIL SERVICE COMMISSION MEETING MINUTES

April 15, 2019

5:15 pm – Front Conference Room – 631 Perry Street

Present: CSC Members: Chairman S. Korhn, L. Myers, N. Walker and Clerk C.Homan
Guests: J. Leonard-City Administrator, S. O'Donnell-City Law Director

CALL TO ORDER

Clerk C. Homan assured the Civil Service Commission is in compliance with all Sunshine Law notices. The meeting was called to order at 5:15pm in the Front Conference Room located at 631 Perry Street by Chairman S. Korhn.

1. Approval of Minutes from the February 19, 2019 Meeting

Motion: The motion was made by Chairman S. Korhn to approve minutes with amendments (see attachment to original meeting agenda), including clarification of position not being in Engineering Department and substitution of an interviewer due to a conflict of interest with a candidate. The motion was seconded by N. Walker. All members voted aye and the motion carried.

2. NEW BUSINESS

A. Change Job Description-Project Manager

City Law Director S. O'Donnell explained because of the aforementioned conflict, the Project Manager cannot be reporting to the City Engineer. He went on to say, with agreement of City Administrator J. Leonard, this candidate is the only one who met the requirements for the position. Furthermore, S. O'Donnell said most of the upcoming projects will relate to Combined Sewer Overflow (CSO) elimination, so the City felt it was appropriate for the Project Manger to report to the Water Pollution Control (WPC) Superintendent.

In response to N. Walker's question about the conflict, S O'Donnell informed the Commission the candidate is the City Engineer's spouse. The Ohio Ethics Commission was consulted, and they do not allow a supervisor to have any control over a family member.

Civil Service Commission Meeting
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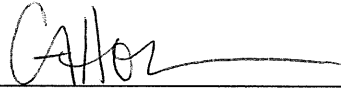
Motion: Chairman S. Korhn made a motion to make the changes in the job description as attached to the original meeting agenda. These changes include having the Project Manager report to the WPC Superintendent and no longer report to the City Engineer. The motion was seconded by N. Walker. All members voted aye and the motion carried.

There being no other business, the meeting adjourned at 5:22pm.

MINUTES APPROVED:



S. Korhn, Chairman



C. Homan, Commission Clerk

THE ABOVE MINUTES REPRESENT OUR UNDERSTANDING OF THAT WHICH SHOULD BE RECORDED. IF CHANGES SHOULD BE MADE, PLEASE FORWARD PROMPTLY SO THAT AN ACCURATE RECORD CAN BE MAINTAINED FOR THE BENEFIT OF ALL.

Cc: Mayor Mike McCann, Jeff Leonard, Sean O'Donnell, Tracey Schroeder, Division Heads.