

CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES

January 29, 2018

5:15 pm – Front Conference Room – 631 Perry Street

Present: CSC Members: Chairman S. Korhn, L. Myers, N. Walker and Clerk C.Homan
Guests: Jeff Leonard-City Administrator, Police Chief Todd Shafer

CALL TO ORDER

Clerk Homan assured all Sunshine Law notices have been complied with. The meeting was called to order at 5:15 pm in the front conference room of 631 Perry Street by Chairman S. Korhn.

1. Approval of Minutes from the January 22, 2018 Meeting

Motion: The motion was made by N. Walker, seconded by L. Myers, to approve the Civil Service Commission (CSC) meeting minutes of January 22nd as presented. All members voted aye and the motion carried.

2. NEW BUSINESS

A. Police Lieutenant Promotional Testing-Candidate Eligibility

Chairman S. Korhn pointed out there are only two eligible Sergeants for the Lieutenants test according to the union letter received by the CSC, and one of the two eligible is not interested in the test. So, the next option for candidates is to go to eligible patrolmen which are the next lower level. Chairman S. Korhn stated to be eligible a patrolman must have three years of experience as a patrolman at the Defiance Police Department. N. Walker clarified this would also bring in the current Sergeants who would not otherwise qualify. Chairman S. Korhn went on to say the previous motion regarding testing still stands but need to redefine the motion about who is eligible.

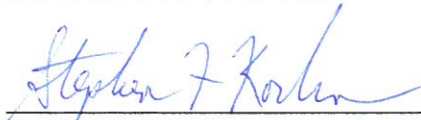
Motion: The motion was made by Chairman S. Korhn that eligible candidates for the promotional examination for the Lieutenant position will include all existing Sergeants who are interested and any Patrolman who has at least 3 years of experience with the Defiance Police Department as of March 4, 2018. The test will be conducted on the same terms and conditions as previously stated. The motion was seconded by L. Myers. All members voted aye and the motion carried.

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Chairman S. Korhn said a new sign-up sheet will need to be posted with the updated candidate eligibility to see who are interested in the examination. Everything would stay the same on the notice of examination regarding testing and the deadline for sign up would still be February 6th. Clerk Homan assured the new sign-up sheet would be posted at the police station on January 30th.

There being no other business, the meeting adjourned at 5:21pm.

MINUTES APPROVED:



S. Korhn, Chairman



C. Homan, Commission Clerk

THE ABOVE MINUTES REPRESENT OUR UNDERSTANDING OF THAT WHICH SHOULD BE RECORDED. IF CHANGES SHOULD BE MADE, PLEASE FORWARD PROMPTLY SO THAT AN ACCURATE RECORD CAN BE MAINTAINED FOR THE BENEFIT OF ALL.

Cc: Mayor Mike McCann, Jeff Leonard, Sean O'Donnell, Tracey Schroeder, Division Heads.