

NOTICE OF PROCEEDINGS MEETING
City Council of the City of Defiance, Ohio
Charles D. Beard Council Chambers
City Hall, 631 Perry Street, Defiance, OH 43512

REGULAR MEETING OF COUNCIL
TUESDAY MAY 14, 2019
OPENING COMMENTS – 7:00 P.M.

SPECIAL GUEST: NONE

PUBLIC HEARING: NONE

THIRD READING: AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF THE DEFIANCE OUTDOOR REFRESHMENT AREA, MAKING CERTAIN FINDINGS AND DETERMINATIONS, AND ENACTING REGULATION TO THAT EFFECT

FIRST READING: AN ORDINANCE AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE DESIGN OF EMERGENCY REPAIRS TO THE WATER TREATMENT PLANT SLOPE AND DECLARING AN EMERGENCY

FIRST READING: AN ORDINANCE AUTHORIZING A LEASE AGREEMENT FOR A NEWBORN SAFETY DEVICE AND DECLARING AN EMERGENCY

FIRST READING: AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO MAKE APPLICATION TO THE WATER POLLUTION CONTROL LOAN FUND FOR SEWER SYSTEM IMPROVEMENTS AT RALSTON AVENUE AND ELBERT STREET AND HILTON STREET AND CARTER AVENUE, AND TO ENTER INTO AN AGREEMENT TO SECURE THOSE FUNDS, AND DECLARING AN EMERGENCY

FIRST READING: AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO MAKE APPLICATION TO THE WATER POLLUTION CONTROL LOAD FUND FOR ULTRAVIOLET DISINFECTION IMPROVEMENTS TO THE WATER POLLUTION CONTROL FACILITY AND DECLARING AN EMERGENCY

STUDY SESSION: NONE

CITIZEN CONCERNS: NAME & ADDRESS FOR THE RECORD (5 MINS)

COMMITTEE ASSIGNMENTS	TIME	DATE (2019)	AGENDA
▷SEWER: LUNDBERG , Krutsch, Plant	6:00 P.M.	Tuesday - MAY 28	REVIEW LTCP PROPOSED CONTRACTS FOR PROFESSIONAL SERVICES TO HELP OUR GOALS
▷STREETS & SIDEWALK: HANCOCK , Eureste, Krutsch	7:00 P.M.	Tuesday - MAY	NO MEETING
▷UTILITIES, GAS & LIGHTS: PLANT , Waxler, Lundberg	7:00 P.M.	Tuesday - MAY	NO MEETING
▷POLICE & FIRE: WAXLER , Hancock, Engel	7:00 P.M.	Tuesday - MAY	NO MEETING
▷TRAFFIC COMMISSION: LEONARD , Mayor, Cereghin, Shafer, Wilkins, Sprow, Waxler, Eureste, Krutsch	5:00 P.M.	Tuesday - MAY	NO MEETING
▷FINANCE: LUNDBERG , Hancock, Plant	7:00 P.M.	Tuesday - MAY 7	NO MEETING
▷BUILDING AND LANDS: ENGEL , Eureste, Waxler	7:00 P.M.	Tuesday - MAY	NO MEETING
▷WATER: KRUTSCH , Eureste, Engel	7:00 P.M.	Tuesday - MAY	NO MEETING
▷ECONOMIC DEVELOPMENT: EURESTE , Krutsch, Waxler	7:00 P.M.	Tuesday - MAY	NO MEETING
▷PUBLIC RELATIONS: PLANT , Lundberg, Hancock	7:00 P.M.	Tuesday - MAY	NO MEETING
▷BOARD OF CONTROL MEETING: MAYOR , Leonard, O'Donnell, Lehner	1:30 P.M. MONDAY 9:00 A.M. THURSDAY	MONDAY and THURSDAY	POSTED AT 631 PERRY STREET MEETINGS IN FRONT CONFERENCE ROOM

▷2019 CHARTER REVIEW COMMITTEE: BEARD , Armstrong, Groff, Handy, Mack	5:30 P.M. FRONT CONFERENCE ROOM	MAY 2019	
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Ordinance No. _____

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF THE DEFIANCE OUTDOOR REFRESHMENT AREA, MAKING CERTAIN FINDINGS AND DETERMINATIONS, AND ENACTING REGULATIONS TO THAT EFFECT

WHEREAS, Section 4301.82(D)(3)(b) of the Ohio Revised Code authorizes municipal corporations with a population of thirty-five thousand (35,000) or less to designate within their corporate limits outdoor refreshment areas for the purpose of complimenting the cultural and economic vitality of the designated area composed of one hundred fifty (150) or fewer contiguous acres; and,

WHEREAS, Outdoor refreshment areas allow individuals, subject to local time and place regulations, to possess and consume alcoholic beverages in designated places, provided that the beverage is purchased from qualified permitted premises within the area and in pre-approved containers; and,

WHEREAS, the Board of Directors, leadership, and members of the Defiance Development and Visitors' Bureau ("D.D.V.B.") petitioned Council for an establishment of an outdoor refreshment area known as the Defiance Outdoor Refreshment Area ("D.O.R.A."). The petition reflects the nature and types of establishments that will be located within the area. The proposed area and land use is consistent with the B-2 Central Business District and the proposed hours of operation and rules will ensure the public health, safety, and welfare within the area; and,

WHEREAS, Section 4301.82(F)(1) of the Ohio Revised Code requires the legislative authority of a municipal corporation to establish requirements that it determines necessary to ensure the public health and safety within the area; and,

WHEREAS, Section 4301.82(F)(2) of the Ohio Revised Code requires the legislative authority of the municipal corporation to give notice of the proposed action once a week for two (2) consecutive weeks in one (1) newspaper of general circulation in the municipal corporation; and,

WHEREAS, the outdoor refreshment area application ("application") as submitted includes the premises of the permit holders at the street addresses on Exhibit A, along with the permit holders located at the street addresses listed in Section 3.1 of the application, and meets the requirements of Section 4301.82(B)(1-5); and,

WHEREAS, Council finds that approval of the D.O.R.A. promotes the Culture and Education Pillar of the Defiance Community Strategic Plan;

Now therefore, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

Section 1: Pursuant to Section 4301.82 of the Ohio Revised Code, there is hereby established and designated the Defiance Outdoor Refreshment Area with the boundaries of the area, including the street addresses, described in the application attached hereto as Exhibit A and incorporated herein.

Section 2: The Council of the City of Defiance, Ohio, for the purpose to ensure the public health and safety within the area, finds that the following conditions are identified in Exhibit A and incorporated herein:

1. The number, spacing, and type of signage designating the area;
2. The hours of operation for the area;
3. The number of personnel needed to ensure public safety in the area;
4. A sanitation plan that will maintain the appearance and public health of the area;
and
5. The number of personnel needed to execute the sanitation plan.

Section 3: All beer and intoxicating liquor within the area shall be served solely in new, unused official D.O.R.A. cups.

Section 4: Council gave notice of the establishment of the D.O.R.A. by publication once a week for two (2) consecutive weeks in one (1) newspaper of general circulation in the municipal corporation prior to adoption of this Ordinance pursuant to Section 4301.82(F)(2) of the Ohio Revised Code.

Section 5: The Clerk of Council shall provide notice of the public health and safety requirements to the Ohio Department of Commerce, Division of Liquor Control and to the investigative unit of the Ohio Department of Public Safety pursuant to Section 4301.82(F)(3) of the Ohio Revised Code

Section 6: The area shall encompass no fewer than four (4) qualified liquor permit holders identified in Exhibit A by business name, address, liquor permit type, and liquor permit number.

Section 7: The hours of operation of the D.O.R.A. contained in Exhibit A may be limited during special events.

Section 8: The sanitation plan contained in Exhibit A will help maintain the appearance and public health of the area and is hereby approved pursuant to Section 4301.82(F)(1)(e-f).

Section 9: The Buildings and Lands Committee of Council shall meet with the City Administration in regularly scheduled meetings to review the security requirements of the D.O.R.A. and to ensure the maintenance of public health and safety.

Section 10: It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

Section 11: This Ordinance shall be effective on the earliest date permitted by law.

Passed: _____, 2019 _____
President of Council

Attest: _____, Clerk

Approved: _____, 2019 _____
Mayor

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE DESIGN OF EMERGENCY REPAIRS TO THE WATER TREATMENT PLANT SLOPE AND DECLARING AN EMERGENCY

WHEREAS, a fifty-foot portion of the embankment on the west half of the Water Treatment Plant slid down the slope into the Maumee River at the confluence of the Tiffin River, jeopardizing the plant and water mains; and,

WHEREAS, R.C. §§153.65-153.73 requires municipalities to solicit a statement of qualifications from professional services firms before awarding a professional design or a design-build contract; and,

WHEREAS, the Mannik & Smith Group submitted a proposal to perform the design work, condition assessment, soil borings, and long-term stability improvement estimates along with a fee proposal for the slope repair guaranteed not to exceed \$43,035.00; and,

WHEREAS, the City Engineer reviewed the proposal and recommends adoption by Council in the above-listed amount; and,

WHEREAS, Council finds that the design project supports Connectivity Pillar of the Defiance Community Strategic Plan by preserving City infrastructure;

Now therefore, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

Section 1: The City Administrator is directed to enter into a professional services agreement with the Mannik & Smith Group for the Water Treatment Plant Slope Stabilization Phase 1 Project according to the scope of services documentation on file with the City Engineer and at the quoted price of \$43,035.00.

Section 2: The Finance Director shall pay the contract price from Section 1 from appropriated funds allocated by expenditure from Line 591-537-5-2-835.009 of the 2019 annual budget.

Section 3: It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

Section 4: This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that emergency repairs are necessary to prevent further slope slides at the Water Treatment Plant. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: _____, 2019 _____
President of Council

Votes in Favor of Adoption: _____
Votes Opposed to Adoption: _____

Attest: _____, Clerk

Approved: _____, 2019 _____
Mayor

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A LEASE AGREEMENT FOR A NEWBORN SAFETY DEVICE AND DECLARING AN EMERGENCY

WHEREAS, Safe Haven Baby Boxes, Inc. is a nonprofit organization that provides licensing, instruction, advice, and equipment for the lease and installation of a newborn safety device; and,

WHEREAS, the City desires to install a newborn safety device on the exterior wall of the Fire Station in order to give parents in distress a secure place to drop off their infant with immediate access to emergency medical technicians ("E.M.T.s"); and,

WHEREAS, the Zonta Club of Defiance generously agreed to cover the cost of the \$10,000.00 initial installation fee and the \$200.00 annual fee; and,

WHEREAS, Article II, Section 2.12(11) of the Charter assigns Council with the exclusive authority to lease property; and,

WHEREAS, Council finds that this Lease Agreement promotes newborn safety;

Now therefore, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

Section 1: The City Administrator is directed to execute the Lease Agreement between the City and Safe Haven Baby Boxes, Inc. currently on file in the office of the Law Director for a five-year term.

Section 2: The City Administrator is further authorized to take any and all action required by the terms of the Lease Agreement, including the commencement of any action to enforce all legal and equitable rights afforded thereunder.

Section 3: The Finance Director is authorized to pay any incidental and maintenance costs for this newborn safety device.

Section 4: It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

Section 5: This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that time is of the essence in executing this agreement so that the City can install this device as soon as possible. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: _____, 2019

President of Council

Votes in Favor of Adoption: _____

Votes Opposed to Adoption: _____

Attest: _____, Clerk

Approved: _____, 2019

Mayor

EXHIBIT A

SAFE HAVEN BABY BOXES, INC.'S POLICIES AND PROCEDURES

I. Purpose:

- A. Safe Haven Baby Boxes Inc.'s product is the Baby Box. A Baby Box is a safety device provided for under Indiana Safe Haven Law and legally permits a mother in crisis to safely, securely, and anonymously surrender her unwanted newborn. A Baby Box is installed in an exterior wall of a designated fire station or hospital. It has an exterior door that automatically locks upon placement of a newborn inside the Baby Box, and an interior door which allows a medical staff member to secure the surrendered newborn from inside the designated building.

II. Policies:

- A. A Provider is a hospital or site, such as a volunteer fire department, staffed by an emergency services provider on a twenty-four (24) hour, seven (7) day a week basis and provides a legal location and maintenance for a Safe Haven Baby Box where a newborn infant may be dropped off by a person who wishes to relinquish custody under the Safe Haven Law of the applicable jurisdiction.
- B. The Box is designed with three trip switches and is activated:
 1. When the door is accessed from the outside.
 2. When the newborn being placed in the box activates the motion sensor
 3. When a visible button is pushed by the person who wishes to relinquish custody when surrendering.

III. Generic procedures when Baby Box is Activated:

- A. Emergency Personnel, including, Firefighters, Police Officers, EMT's, and Paramedics must perform the act of retrieving a newborn and taking said newborn into custody when he or she is voluntarily placed in a Box and the parent does not express an intent to return the for the newborn.
- B. Emergency Personnel who takes custody of a newborn shall perform any act necessary to protect the child's health and safety.
- C. Emergency Personnel must respond every time an alarm is activated at the Box to verify whether a newborn has been dropped off.
- D. Emergency personnel may access the Box on the inside of the Provider's building. An alarm is activated to signal 911 when the door is opened and the newborn may be inside the door area on the prepared bed area.
- E. Newborns will be evaluated by medical personnel at location and immediately transported to the closest hospital for further evaluation. The evaluation at the hospital will include screenings and examinations by physicians as necessary.
- F. EMS transporting newborn to hospital will notify the hospital personal that this was a Safe Haven Baby Box newborn surrendered under the current Safe Haven Law.
- G. The Hospital Supervisor will notify appropriate state agency and have a Social Services consult order placed.

IV. Additional Procedures for designated Providers:

- A. All Boxes must be leased from Safe Haven Baby Box, Inc. and may not be re-sold. All Boxes and remain the property of Safe Haven Baby Box, Inc. throughout each and every Term of any Agreement between Provider and Safe Haven Baby Box, Inc.

- B. To support the education and to avoid confusion in the market, the box may not be rebranded or called anything but a "Safe Haven Baby Box", a "Baby Box", or referred to as a "Box".
- C. Each Provider will maintain uniform signage purchased from Safe Haven Baby Boxes, Inc. at their own expense. Any additional signage must have prior approval from Safe Haven Baby Boxes, Inc.
- D. The Baby Box will not be announced to the public or otherwise discussed with third parties or go "live" prior to the official unveiling/blessing of the Box which will be agreed upon prior to "going live".
- E. Each Provider must maintain security monitoring at their own expense and may not turn off security monitoring without giving Safe Haven Baby Boxes, Inc. a 60 day notice.
 - i If a Provider has the service discontinued without Safe Haven Baby Boxes, Inc.'s knowledge the location is subject to all liability claims.
 - ii Pending notice or drop of security monitoring, Safe Haven Baby Box, Inc. will uninstall non-conforming location
- F. Each Provider will provide medical information and a copy of mothers rights in an informational holder beside the Box.
- G. Each Provider must test the security/alarm system on the Box at least once a week. Provider must keep a log or record of tests and submit the log or record to Safe Haven Baby Boxes, Inc. quarterly and upon the demand of Safe Haven Baby Box, Inc. The log or record shall list at least the name of the persons testing the Box and the result of the test. The Provider must also perform physical and alarm inspection as prescribed by Safe Haven Baby Box, Inc. from time to time.
- H. Provider will ensure no video monitoring will occur around the part of the building containing or facing the Box.
- I. The Provider must perform 2 daily checks of the Box. Both checks should be visual and one check to ensure the presence of: OB kit, clean blankets, and medical history sheets.
- J. Each Provider is responsible for training personnel on the use, features, and procedures of the Box. The Provider can contact Safe Haven Baby Box, Inc. for group training services.
- K. After rescuing newborn from the Box, the Provider must verify that the door to the Box is secured and closed.
- L. After rescuing newborn from the Box, the Provider must reset the alarm system after deactivation.
- M. All safe surrenders are required to be reported to Safe Haven Baby Boxes by phone at 260-750-3668 within 2 hours of the surrender.
- N. In event that the Agreement with Safe Haven Baby Boxes, Inc. is terminated for whatever reason, Provider is responsible for all costs and expenses of removing respective Boxes at Provider location(s).
- O. Provider is to use best efforts to secure the integrity and good working function of the Box at all times, including upon removal of any Box if necessary. Damage to Provider's leased Box(es) compensable to Safe Haven Baby Boxes, Inc. by Provider. Provider is to reimburse Safe Haven Baby Boxes, Inc. for any and all damage to the Box during the pendency of the Agreement and any termination or expiration of it. Any such reimbursements are to be sent within 30 days to the name and address listed in the Notice provision of the Agreement.

V. Documentation (Documents & Forms):

- A. Documents
 - 1. Monthly Safe Haven Baby Box alarm system checks

2. All Safe Surrenders by date and time

EXHIBIT B

SAFE HAVEN BABY BOX, INC.'S SERVICES, FEES, AND EXPENSES SCHEDULE

1. "Pre-installation" Services:
 - a. Examination of location
 - b. Administrative/Legal resources
 - c. Consultation on programs
 - d. Assistance with raising funds to support the cost of the box (optional)

2. Installation Services:
 - a. Inspection of installation
 - b. Training to all emergency personnel

3. Post Installation Services:
 - a. Marketing of the box
 - b. 24/7 hotline available to the community
 - c. Advertising of the box
 - d. Efforts to support raising awareness on a local, state, and national level supporting the box in each community

4. Annual Fees:
 - a. Recertification of the box by a licensed contractor
 - b. Maintenance of box from expected use
 - c. Unlimited repairs and parts replacement as a result of a malfunction and not as a result of negligence or vandalism.

*Fees do not include installation costs, including labor and materials for which Provider is responsible.

**Fees do not include cost of alarm monitoring for which Provider is responsible.

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO MAKE APPLICATION TO THE WATER POLLUTION CONTROL LOAN FUND FOR SEWER SYSTEM IMPROVEMENTS AT RALSTON AVENUE AND AND ELBERT STREET AND HILTON STREET AND CARTER AVENUE, AND TO ENTER INTO AN AGREEMENT TO SECURE THOSE FUNDS, AND DECLARING AN EMERGENCY

WHEREAS, Council authorized the hiring of a design professional for an inflow reduction project at Ralston Avenue and Elbert Street and Hilton Street and Carter Avenue in Ordinance No. 8087 on December 11, 2018; and,

WHEREAS, the Ohio Environmental Protection Agency ("OEPA") designated this project as eligible for an estimated \$1,500,000.00 in Ohio Water Pollution Control Loan Funding ("WPCLF") at zero percent interest; and,

WHEREAS, Codified Ordinance §131.05(a) delegates continuing authority to the City Administrator to *"prepare and submit all documents now or hereafter required to make application for and accept funds from the Ohio Water Pollution Control Loan Fund, to include, without limitation, all loan applications and repayment deemed necessary or appropriate to such transactions"*; and,

WHEREAS, OEPA requires annual reauthorization of the authority of the City Administrator to submit applications for WPCLF projects; and,

WHEREAS, the City will repay the loan from the Sewer Fund in accordance with Codified Ordinance §131.05(b);

Now therefore, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

Section 1: The authority delegated to the City Administrator by Codified Ordinance §131.05(a) is hereby ratified and confirmed and the City Administrator is directed to *"prepare and submit all documents now or hereafter required to make application for and accept funds from the Ohio Water Pollution Control Loan Fund, to include, without limitation, all loan applications and repayment deemed necessary or appropriate to such transactions"* for construction of water pollution control projects and facilities on behalf of the City of Defiance, Ohio.

Section 2: The City Administrator is further directed to execute and deliver all contracts, agreements, program compliance covenants, and other documents as may be appropriate to secure loan funding for the Group 9.1 and 9.3 Inflow Reduction Project No. 1812 from the WPCLF.

Section 3: The dedicated source of repayment for this loan shall be the Sewer Fund.

Section 4: It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

Section 5: This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that the City Administrator needs to execute the loan funding before the OEPA deadline and meet the December 31, 2019 completion date. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: _____, 2019 _____
President of Council

Votes in Favor of Adoption: _____
Votes Opposed to Adoption: _____

Attest: _____, Clerk

Approved: _____, 2019 _____
Mayor

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO MAKE APPLICATION TO THE WATER POLLUTION CONTROL LOAN FUND FOR ULTRAVIOLET DISINFECTION IMPROVEMENTS TO THE WATER POLLUTION CONTROL FACILITY AND DECLARING AN EMERGENCY

WHEREAS, Council authorized a professional services contract to design an ultraviolet disinfection system for the water pollution control plant in Ordinance No. 8062 on September 25, 2018 in order to eliminate the use of chlorine gas at the plant; and,

WHEREAS, the Ohio Environmental Protection Agency ("OEPA") designated this project as eligible for an estimated \$3,500,000.00 in Ohio Water Pollution Control Loan Funding ("WPCLF") at zero percent interest; and,

WHEREAS, Codified Ordinance §131.05(a) delegates continuing authority to the City Administrator to "prepare and submit all documents now or hereafter required to make application for and accept funds from the Ohio Water Pollution Control Loan Fund, to include, without limitation, all loan applications and repayment deemed necessary or appropriate to such transactions"; and,

WHEREAS, the City will repay the loan from the Sewer Fund in accordance with Codified Ordinance §131.05(b);

Now therefore, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

Section 1: The City Administrator is directed to execute and deliver all contracts, agreements, program compliance covenants, and other documents as may be appropriate to secure loan funding for the Water Pollution Control Ultraviolet Disinfection Project No. 1811 from the WPCLF.

Section 2: The dedicated source of repayment for this loan shall be the Sewer Fund.

Section 3: It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

Section 4: This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that the City Administrator needs to execute the loan funding in order to enter into a construction contract no later than October 1, 2019. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: _____, 2019

President of Council

Votes in Favor of Adoption: _____
Votes Opposed to Adoption: _____

Attest: _____, Clerk

Approved: _____, 2019

Mayor