

**Request for Qualifications  
City of Defiance  
2018 Water Distribution Modeling Project**

**Project Announcement**

The City of Defiance intends to contract for field testing, configuration, calibration and other professional services in connection with the 2018 Water Distribution Modeling Project. Qualified firms interested in being considered for a contract to provide the required services should reply with two (2) copies (one unbound) plus an electronic copy of its statement of qualifications no later than 3:00 P.M., Local Time, on October 26, 2018. Statements received after this deadline will not be considered.

Statement of qualifications shall include a letter of interest and information regarding the firm's history and financial stability; the technical expertise, availability and location of the staff dedicated to the project; the firm's experience in performing similar services and ability to perform similar work in a timely manner; references and contact names for similar projects; evidence of proper certification and/or licensing to do business in the State of Ohio; and any previous work performed for the City of Defiance.

Statements of Qualifications should be transmitted to:

Ms. Melinda K. Sprow, P.E.  
City Engineer  
City of Defiance  
631 Perry Street, Ste. 102  
Defiance, Ohio 43512-2708

As required by Ohio Revised Code Section 153.65-71, responding firms will be evaluated and ranked in order of their qualifications. Following this evaluation, the City of Defiance may decide to conduct interviews and subsequently enter into contract negotiations with the most highly qualified firm. The City will be represented at these interviews by the City Administrator, the City Engineer, and other relevant City staff. Once the City and the consultant agree upon the scope of services, the consultant will develop a fee proposal for the City's consideration. If the fee proposal is agreeable, the two parties will enter into a contract. If the fee proposal is not acceptable, the two parties will attempt to agree on revisions to the scope of work and budget, and if agreeable enter into a contract for the project.

Additional RFQ information can be obtained from Melinda Sprow, City Engineer at 631 Perry Street, Defiance, Ohio 43512, (419)-784-2249, [msprow@cityofdefiance.com](mailto:msprow@cityofdefiance.com) or the City's website at [www.cityofdefiance.com](http://www.cityofdefiance.com).

Dated: October 3, 2018

Advertise: October 5, 2018  
October 12, 2018