

CIVIL SERVICE COMMISSION MEETING MINUTES

Monday, October 19, 2015

5:15 p.m. – City-Service Building – Front Conference Room

Present: CSC Members: Chairman S. Korhn, L. Myers, N. Walker, And Clerk A. Scribner

CALL TO ORDER

The meeting was called to order at 5:15 pm in the front conference room at City Hall, 631 Perry Street by Chairman S. Korhn. Clerk Scribner reported that all Sunshine Law notices have been complied with.

First Civil Service Commission held a Public Hearing as advertised in the Crescent News on October 7, 2015 as to proposed amendments to the Local Rules approved at the September 23, 2015 meeting. The Hearing was to:

1. Adopt a definition of an "Intern Employee", Rule 10 – (New) Item 20-A as outlined below; and
2. That the definition of a "Temporary Employee", existing Rule 10-Item 34 be amended to include intern employees within the class of Temporary Employees as outlined below.

Rule 10.00

Definition of Terms

New Section 20-A. Definition

"Intern." A temporary employee in the unclassified service who is enrolled in an accredited University, College, Community College, High School or Vocational School or is enrolled in an occupational training or re-training program licensed or financially supported by the United States, the State of Ohio or a political subdivision of the State of Ohio and is appointed to a position that is related to the individual's field of study for the purpose of developing job skills.

In addition, Rule 10.00 Definition of Terms, item 35 shall be amended to read as follows (new wording underlined):

"Temporary Employee." An employee in the unclassified service who is appointed for a specified period, for a special project, as an intern or one who is replacing a permanent employee on leave."

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Motion: The motion was made by L. Myers, 2nd by N. Walker and passed to adopt the previously approved Amendments (1) defining Intern Employees and (2) that additional wording be added to Rule 10, Item 35 "Temporary Employee" to include "as an intern" as stated above.

Per Local Rule 100.00 Section 100.02; Clerk Scribner was directed to publish a Legal Notice in the Crescent News one time advising the adoption of the above amendments to the local City of Defiance Civil Service Commission Rules. The full text shall be available for public inspection at City Hall and on the City's website. The amendments to the CSC Rules shall be effective 30 days following publication of the Public Notice.

2. Approval of September 23, 2015 Civil Service Commission Meeting Minutes.

Motion: The motion was made by L. Myers, seconded by S. Korhn to approve the Civil Service Commission (CSC) meeting minutes of September 23, 2015. All members voted aye, the motion carried.

It was noted that the next meeting of the Civil Service Commission has been moved to Tuesday, November 17, 2015 at 5:15 pm in the front conference room at City Hall. Chairman Korhn requested that Clerk Compensation be placed on the November agenda and that Amendments to the Local Rule, 100, Sections 100.01 and 100.02 (Amendments procedure and publication) and addressing "provisional employees" also be placed on the November agenda.

There being no further business, the meeting adjourned at 5:20 pm.

MINUTES APPROVED:


S. Korhn, Chairman


Ann B. Scribner, Commission Clerk

THE ABOVE MINUTES REPRESENT OUR UNDERSTANDING OF THAT WHICH SHOULD BE RECORDED. IF CHANGES SHOULD BE MADE, PLEASE FORWARD PROMPTLY SO THAT AN ACCURATE RECORD CAN BE MAINTAINED FOR THE BENEFIT OF ALL.

Cc: Mayor Bob Armstrong, Jeff Leonard, David Williams, Tracey Schroeder, Council Members, Division Heads.